



ASI Privacy Policy

This privacy notice discloses the Agency Software, Inc. (ASI) privacy practices. This privacy notice applies solely to information collected through our website and notifies you of the following:

- What personally identifiable information is collected from you through the website, how it is used, and with whom it may be shared.
- The choices available to you regarding the use of your data.
- The security procedures in place to protect the misuse of your information.
- How you can correct any inaccuracies in the information.

Information Collection, Use, and Sharing

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone.

We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request. Additionally, we may use personal information to provide you information about other ASI products or services.

Our website may collect information about your visit, such as the name of the Internet service provider and Internet Protocol (IP) address through which you access the Internet, the browser in use, the time and date of access, and the site from which you linked to our website. This information is used only for administration and analyzation for site troubleshooting and improvements.

Our site may provide links to unaffiliated third-party web sites that we do not control. We encourage you to review the policies of these third-party sites.

Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email at sales@agencysoftware.com, or phone at 800.342.7327:

- See what data we have about you, if any.
- Change/correct/delete any data we have about you (must be done in writing).
- Express any concern you have about our use of your data.

Security

Agency Software, Inc. is committed to protecting your information. When you submit information via the website, your information is protected both online and offline. Wherever we collect sensitive information via the website (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a lock icon in the address bar and looking for "https" at the beginning of the address of the Web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at 800.342.7327, or via email at sales@agencysoftware.com.